



# POLICY AND IMPLEMENTATION PLAN

<b>NAME</b>	Life Membership
<b>Date of last revision</b>	August 2020
<b>Committee Approval date</b>	November 2020
<b>Date of next review</b>	August 2023
<b>Responsibility</b>	Commodore

## Our Commitment

Life membership is an honour and an award that recognises long and distinguished service to the Gippsland Lakes Yacht Club and its membership.

A Life Member shall be entitled to all privileges held by them immediately prior to the award of Life Membership, but without payment by them of their ongoing annual membership subscription.

If the *Life Member* previously held a *Family Membership*, then, as a mark of respect and recognition of the inevitable contribution of the Life Member's partner, the partner is also entitled to annual membership without payment on an ongoing basis.

## Purpose

The purpose of this policy is to outline the criteria for nomination and the process which will be undertaken to determine whether the nomination is approved

## Policy Statement

A person is deemed eligible for nomination to Life Membership if:-

- 1 The nominee must be a financial member of the Club.
- 2 The nominee must have provided long and significant service to the Club over and above what would normally be expected of their position or membership category. A period of at least 10 years active membership is an indicator of long-term commitment.
- 3 The nominee must conduct themselves, over a substantial period of time, in an outstanding manner such that they become a role model for all Club members
- 4 The nominee should be able to demonstrate a significant contribution to the running of the club over many years of membership. This may include:
  - The nominee making significant contributions whilst serving as a member of the Committee of Management or as a member of a sub-committee or as a 'major contributor to club life' at GLYC.
  - Participating to a much greater extent than the average member as a regular, consistent and reliable volunteer within the club.

A nominee may also have:

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- Achieved a level of excellence in the wider world of boating/yachting / Community, such that it brings DIRECT and TANGIBLE credit to the Club, and/or
- Made a substantial or significant contribution to the life of the Club, at the Club level, and/or
- Demonstrated any other skills, achievements, knowledge, activity, etc. which directly raise the profile and reputation of GLYC.

## **Implementation Procedure**

### Submitting a Nomination for Life Membership

1. A nomination for Life membership may be submitted by any two financial members of the GLYC acting as proposer and seconder for the nomination.
2. The proposer and seconder should refer to the guidelines and By-laws, which relate to the awarding of life membership.
3. The nomination must be supported by a statement setting out the basis of their nomination and detailing the nominee's history and contribution to the Club.
4. To be eligible for consideration at the next AGM, the statement and 'nomination form' (attached) must be lodged with the club secretary at least 60 days prior to the next AGM.
5. The club secretary will note the date of receipt on the form and table the nomination at the next meeting of the Committee of Management.

### CoM Review of Nominations for Life Membership

1. Upon receipt of a nomination for Life Membership, the Committee of Management shall consider such nomination against the *Guiding Principles / Criteria* (below). The Committee of Management may seek further information about the nominated person from the proposer and seconder or from other members.
2. The Committee of Management (CoM) may accept or reject a nomination. A formal motion shall be put forth for the CoM to conduct a secret ballot to vote on it. A unanimous vote is required to confirm the nomination. The CoM must consider the nomination against the Life Membership *Guiding Principles / Criteria*. Each nomination must be considered on its merits. In considering the nomination, members of the CoM are not to be influenced by any personal relationship with the nominee and are not to make direct comparisons with other Life Members, nominees or persons not nominated. The CoM shall contact the nominee, proposer and seconder to advise of the outcome of the Committee vote.
3. If the nomination is accepted, the CoM shall further notify the nominated person in writing that they propose to recommend the member for Life Membership and formally seek the member's acceptance (such acceptance to be acknowledged by the member in writing).

CoM Actions for Approved Nominations for Life Membership

1. The CoM will prepare a resolution for the AGM (including the name(s) of the nominee(s) who have accepted) and provide a statement of the outstanding service given by each nominee with a recommendation that Life Membership be conferred.
2. The resolution will be read to members at the AGM and the attending members shall vote by secret ballot to approve or reject the resolution. If at least 75% of the attending members vote in favour of the resolution, then the nominee(s) will be declared a Life Member. Proxy Votes will also be accepted.

The new Life Member(s) will be presented to members at the next club season opening ceremony:-

1. he/she will be given a club badge with the title Life member on it. If the life member is also a past Commodore, he or she will be encouraged to wear both badges at GLYC events
2. he/she will also be given a framed certificate to recognise the award
3. His/her name will be inscribed on the Club's Life Members' register and honour board.

Life Membership is NOT an award for long service or long membership on its own, nor is it awarded simply because a member has occupied a particular position(s) in the club. Whilst some professional organisations do automatically award life membership to ex-presidents, chairs, etc., this is not considered appropriate for GLYC.

Granting Life Membership is a balancing exercise. Criteria are provided for guidance, but it is the overall contribution of the member that must be evaluated. There is necessarily some subjectivity in the granting of Life Membership as nominees' strengths against the various criteria will vary.

In order to have some basis by which to judge nominations, the CoM has developed and approved the following criteria. If a nominating member requires further information, or clarification of the criteria, they are free to discuss the matter, in confidence, with the Commodore.



## Nomination Form for Life Membership of Gippsland Lakes Yacht Club

- The proposer and seconder must both be financial, voting members of the GLYC and must refer to the sections in the club By-laws and Life Membership Policy Document, which relate to the awarding of life membership.
- A statement showing the nominee's club history and details of valuable service rendered to the Club should accompany this nomination. The statement must be in accordance with the *Guiding Principles / Criteria* set out in the "GLYC, Life Membership Policy". Please refer to this policy prior to completion and submission of the Nomination.

**Nomination:**                    **We wish to nominate the member named below for Life Membership of the Gippsland Lakes Yacht Club.**

<b>Name of Nominee:</b>	
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<b>Date of Nomination</b>	
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<b>Proposed by (Name):</b>	
<b>Phone/Mobile:</b>	
<b>Signature:</b>	

<b>Seconded by (Name):</b>	
<b>Phone/Mobile:</b>	
<b>Signature:</b>	

**NOTE:**

- **To be considered at the next AGM, nominations must be forwarded to the Secretary of GLYC at least 60 days prior to the date set for such meeting.**
  - Nominations will be reviewed by the Committee of Management against the "Guiding Principles / Criteria" set out in the "GLYC Life Membership Policy" and club By- laws. If it is considered that the nomination meets the criteria, a resolution will be presented at the next Annual General Meeting and members shall vote to approve or reject the committee resolution.
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**For Office Use Only:**

<b>Nomination received:</b>	Date ...../ ...../..... By:
<b>Presented to Committee of</b>	Date ...../ ...../.....
<b>Nomination meets criteria:</b>	Years: YES / NO and Service: YES / NO
<b>Nomination recommended</b>	YES / NO
<b>Nominee advised:</b>	Date ...../ ...../.....
<b>Nominee accepted nomination:</b>	YES / NO
<b>Presented to members:</b>	AGM on (date) ...../ ...../.....
<b>Decision of members:</b>	Approved / Rejected
<b>Advise nominee:</b>	Date ...../ ...../.....